

SPAN4005 – INTERNSHIP FOR STUDENTS OF SPANISH (CAPSTONE EXPERIENCE)

Category: Capstone Course

Year: Fourth year of study

Medium of Instruction: Spanish

Semester: Offered in both first and second semesters

1. COURSE DESCRIPTION

The internship aims at providing selected senior students with an opportunity to work in environments where they will be able to apply their disciplinary knowledge and skills, and acquire work experience through on-the-job training. Internship positions are arranged by students, under the guidance of the course coordinator, in host organisations which provide relevant experiences, such as in government offices, educational institutions, private companies engaged in trade or legal relations between Spanish-language and Asian partners, PR and media relations, event organisation, research and database creation. The student learning activities include preparation, on-site internship work under the guidance and supervision of an internship supervisor, meetings with the academic coordinator/ supervisor, and all associated reading and assessment-related work, which must be completed in Spanish. Assessment (pass/fail) is based on written reports of no more than 3,500 words and feedback from the internship supervisor.

Internships should be conducted at any point during the year before the end of the second semester of year 4 but the registration is offered at the beginning of the first and second semesters only. Students selecting this course as a capstone experience can only register in year 4.

Interested students need to contact the course coordinator (Dr. Mercedes Vázquez, mercedes@hku.hk) before enrolling in this course.

1.1 COURSE INTENDED LEARNING OUTCOMES

By the end of this course, students will be able to:

- Be familiar with the work of the organisation and identify key ways in which the study of Spanish and Hispanic cultures may be applied to meet the challenges of the community and/ or the workplace.
- Develop organisational and interpersonal skills through negotiating team and/ or individual projects and deadlines with organisational contact and course supervisor.

- | |
|--|
| <ul style="list-style-type: none">• Hone the necessary intellectual, communicative and practical skills to communicate and collaborate with peers and supervisors, both within and outside the host organisation, in written and spoken modes, in a range of genres. |
| <ul style="list-style-type: none">• Reflect on the experience of working in an organisation and how his/her academic experiences interact with the internship experience. |
| <ul style="list-style-type: none">• Hone transferable skills for a wide range of careers in Arts. |

1.2 PRE-REQUISITES

SPAN4005 is open to students who have successfully completed or are currently enrolled in **SPAN3002. Spanish III.2**. Students wishing to be admitted to **SPAN4005** without having previously completed or being enrolled in **SPAN3002** will be required to satisfy the Faculty Board through the Head of the School of Modern Languages and Cultures that they have attained elsewhere the required standard.

1.3 ASSESSMENT

100% coursework (graded on a Pass/Fail basis).

2. COURSE CONTENTS

The course is mainly developed at the collaborating institution and the tasks performed depend on its needs. The learning hours are approximately distributed as follows:

- Contact hours at the collaborating institution: 176
- Assessment and face-to-face contact with the course coordinator: 4

In addition to the tasks assigned by the collaborating institution, written tasks include:

- A CV and a cover letter in Spanish to be submitted to the internship organization before an interview
- A written report of the internship experience to be submitted to the course coordinator within one month of the end of the internship
- A document supporting the oral presentation.

There is no textbook in this course, but the following book is recommended: Sánchez Lobato, Jesús (coord.) *Saber escribir*. Editorial Aguilar, 2006.